

Wantage Community Church – Claim for Expenses

Please staple receipts for all claims, in order, to this form.

Where possible, obtain the authorising signature of a member of the leadership team.

Date	Item	Amount
Total:		

I certify that these expenses were incurred by me on behalf of Wantage Community Church:	Name _____	Signature _____	
	Bank Sort Code _____	Account No _____	

Payment Authorised by:	Name _____	Signature _____	
Claim Paid _____ / _____ / _____ <input type="checkbox"/> BACS Transfer, or <input type="checkbox"/> Cheque no _____			

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